Criteria for Inclusion

A. The following have been identified as potential ANZCA CONTRIBUTORS:

1. Current ANZCA and FPM Fellows and trainees;
2. Former ANZCA and FPM Fellows who were members of the College (including its antecedent entities);
3. Current ANZCA and FPM Staff (including its faculties and units);
4. Former ANZCA and FPM Staff who were employed by the College (including its Faculties, units and antecedent entities);
5. Any person undertaking (or who has undertaken) research for which the College or College entity (including its faculties and units) is/was a named contributor, sponsor or benefactor [this includes solely financial contributions];
6. Any person who presents (or who has presented) at an official ANZCA event (including conferences, CME evenings, training courses and committee meetings)

B. The following have been identified as potential MATERIALS for inclusion:

1. Any paper or grant outcomes resulting from research for which the College or College entity (including its faculties and units) is/was a named contributor or sponsor (includes all Funded research grants);
2. Unpublished research produced by an ANZCA CONTRIBUTOR as part of their professional/clinical/educational requirements (for example: Research week papers, formal projects);
3. Clinical trials undertaken by a current ANZCA CONTRIBUTOR or as part of the Clinical Trials Network (and https://www.australianclinicaltrials.gov.au/);
4. Any monograph or monograph part (chapter or section) containing substantive original content where an ANZCA CONTRIBUTOR is a named author or editor;
5. Any journal contribution containing substantive original content where an ANZCA CONTRIBUTOR is a named author or contributor;
6. Any web-based contribution (blog, website, learning resource, guide) containing substantive original content where an ANZCA CONTRIBUTOR is a named author or contributor;
7. Any ANZCA publication or information produced by the College (including its antecedent entities) for external consumption – for example:
   - ANZCA Bulletin;
   - ANZCA and FPM Reports (including Annual Reports);
   - ANZCA and FPM Professional Documents/guidelines
8. Any publication or material where the College or ANZCA CONTRIBUTOR is a substantive subject or discussion focus – for example:
   - reports by other entities that make specific reference to ANZCA (or its antecedent entities);
   - articles that include significant data derived an ANZCAs publications or reports;
   - presentations using original data sourced from a ANZCA CONTRIBUTOR;
9. ANZCA conferences/course abstracts, presentations, papers, posters and reports
10. Theses and dissertations by ANZCA CONTRIBUTORS
C. The following have been identified as limits for inclusion/reasons to EXCLUDE material:

1. Contributions that are manifestly unrelated to ANZCA (or its antecedent entities) – for example:
   * current RACS papers and reports;
   * otherwise unrelated articles by former researchers with no substantive or ongoing relationship with the College;
2. Journal contributions where the ANZCA CONTRIBUTOR was an editor or sub-editor only;
3. Publications for which the College provides financial support in return for advertising/name rights – for example: *Pain Medicine*;
4. Reports, committee papers and minutes produced for internal College consumption only [these would remain the purview of Archives];
5. Physical objects (paintings, machinery, photographs, etc) owned or housed by the College and/or Geoffrey Kaye Museum;
6. **Recordings, sound clips, newspaper clippings, published letters.**